

Access for People with Disabilities

The University of Arizona is an equal opportunity, affirmative action institution. The University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity, in its programs and activities. The Americans with Disabilities Act requires that we provide reasonable accommodations and remove structural barriers to the provisions of goods and services for persons with disabilities.

ADA/504 Compliance

In accordance with the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973, Section 504, no qualified person will be denied access to, participation in, or the benefits of, any program or activity operated by the University because of disability.

How does this relate to your organization?

The University requires student organizations to provide access to all programs they coordinate or present. If you are planning a program, choose a location that is wheelchair-accessible, such as the Student Union Memorial Center, Social Sciences Auditorium and the Center for the Performing Arts. If you receive a request for a sign language interpreter or real time captioning, the Disability Resource Center, 626-5490 will schedule and provide those services at no cost. If the program is being held in the Student Union Memorial Center or Park Student Union, there are also Assisted Listening Devices available for persons who are hard of hearing; they can be arranged for immediate delivery by contacting the Union Information Desk (621-7755). You may contact the Events Planning Office for assistance in how to comply.

Inviting Participation

As one of the University's many diversity efforts, colleges, departments, programs, and student organizations are being encouraged to include statements about the availability of disability-related accommodations on their materials.

Statements about the availability of accommodations are a way of creating a welcoming environment. By encouraging advance inquires, you can identify any needed accommodations early so that they can be implemented in a seamless fashion.

When you receive questions about accessibility or an accommodation request you may not always be sure how to respond. When that happens, obtain the individual's contact information, make sure you understand their question or request, and let them know you will get back to them shortly. If you need assistance in responding you can contact Sue Kroeger, at Disability Resources (626-7674 or suek@email.arizona.edu).

Access for People with Disabilities (cont.)

How do you let people know about the services you can arrange for?

Below are four template statements that can be included on marketing or informational materials to let people know you can accommodate their needs. You should be able to adapt one of them for almost any situation.

1. **Events** (To appear on calendars, posters, flyers and other announcements or advertising for the event.)

If you have questions concerning access, wish to request a sign language interpreter or disability-related accommodations please contact {insert name and contact information including an e-mail or TTY number}.

2. **Web Pages** (To appear as text on pages if you are not sure of usability. To learn why websites need to be accessible and how to create an accessible website, please visit: <http://www.arizona.edu/uaweb/accessible/index.php>)

If you have difficulty accessing any portions of this page with adaptive technology, please contact {insert page owner/web master name, e-mail, phone, and TTY if available}.

3. **Publications** (To appear on catalogs, brochures, and other University publications)

If you need this information in an alternate format (Braille, digital, tape or large print) please contact {insert name and contact information including an e-mail or TTY number}.

4. **Syllabi** (To appear on all syllabi)

If you anticipate issues related to the format or requirements of this course, please meet with me. I would like us to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with Disability Resources (621-3268; drc.arizona.edu) and notify me of your eligibility for reasonable accommodations. We can then plan how best to coordinate your accommodations.

Only use the wheelchair logo if in fact the venue you are using has wheelchair accessibility. That logo only refers to wheelchair access and should not be used as a "generic" message that you'll provide any other accommodations. Please be intentional with the services provided and the symbols associated with them to ensure that you are meeting the needs of your audience.

Adapted from the University of Florida Handbook of Student Activities:
<http://www.union.ufl.edu/involvement/studentOrgs/handbook/contents/7.asp#americans>